



CITY OF SAN BRUNO

Community Services Department

MINUTES

Parks and Recreation Commission

January 15, 2020

1. **Call to Order/Roll Call:** Chair Palmer called the meeting of the Parks and Recreation Commission to order at 6:30 p.m. Commissioners Present: Chair Palmer, Vice Chair Gonzalez, Greenberg, Koshafa, Martinucci, Nigel, Zamattia, and Zastrow. Commissioners Unexcused: Melendrez. Staff Present: Brewer, Magrini, and Venezia.
2. **PLEDGE OF ALLEGIANCE:** Commissioner Martinucci led the Pledge of Allegiance.
3. **REVIEW OF AGENDA:** MSC Gonzalez/Martinucci.
4. **APPROVAL OF MINUTES:** Minutes from October 16, 2019 were accepted 8-0-1.
5. **CONSENT CALENDAR:** None.
6. **PUBLIC COMMENT ON ITEMS NOT ON AGENDA:** None.
7. **UNFINISHED BUSINESS:**
 - a. Review Draft of Parks and Recreation Commission Handbook – **Chair Palmer** reviewed the changes.
8. **NEW BUSINESS**
 - a. Nomination and Election of Chairperson & Vice Chairperson – Commissioner Greenberg nominated Chair Palmer for Chair. **MSC Greenberg/Nigel.** Chair Palmer nominated Gonzalez for Vice Chair. **MSC Palmer/Martinucci.**
 - b. Review of 2020 Park and Recreation Commission Meeting Schedule – **Director Magrini** suggested moving the December meeting to the third Wednesday of November due to the Community Foundation meeting the first Wednesday in December.
 - c. Review and Update on Community Services Winter/Spring Activity Guide – **Director Magrini** stated that the most recent guide neglected to include information about the new Rec and Aquatics Center that had been in the previous issue as well as information about the community recognition award. Apologized for the oversight. **Commissioner Nigel** thanked staff for setting up the new applications. **Commissioner Greenberg** stated that she changed some verbiage from birth certificate to proof of age for the Junior Giants flier. **Chair Palmer** applauded Kelsey Clyma for the graphics. **Vice Chair Gonzalez** asked if residents can opt out of receiving a paper copy and only get it through an email. **Superintendent Brewer** said that they are mailed through bulk to every address in the City.

9. ITEMS FROM COMMISSIONERS:

- a. Adopt A Park Project Update – **Chair Palmer** stated San Bruno Youth Baseball just installed a new container at Commodore Park with the help of the City. Also in conjunction with San Bruno Youth Baseball and San Francisco Seagulls, the San Francisco Giants donated 150 tons of dirt from Oracle Park for the infields at Diamond 1 and Diamond 2. Cost of the grading is being split between San Bruno Youth Baseball and the San Francisco Seagulls. **Director Magrini** thanked all involved.

10. ITEMS FROM STAFF:

- a. Park Visit Improvements Presentation – **Supervisor Venezia** presented.
- b. Update on Spring/Summer Field User Meeting – **Superintendent Brewer** stated the meeting went well and it was good to get everyone in the same room.
- c. Announcement of Upcoming Winter Special Events – **Director Magrini** announced at the pool the Polar Bear Plunge this Saturday and at the library Adult Craft Series to make a notebook on January 25th, Coffee with Dads every other Thursday through May, Circle of Smiles on February 3rd, and Microsoft Office Skills in Word and PowerPoint on February 8th.

- 11. ADJOURNMENT:** With no other business to be conducted, **Chair Palmer** adjourned the meeting at 7:25 p.m.